



BOARD AGENDA ITEM

6/11/2018 Committee of the Whole Meeting		6/25/2018 Board of Trustees Meeting	
<input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Work Session		
Title:	Superintendent Evaluation		
Originator/Department:	Rev. Dr. Eric Mack and Dr. Randy Bridges, Consultant		
Agenda Item Number:	II		
Background/Discussion:	<p>For several months board members have been working to establish a superintendent evaluation process. The June 11 workshop is the culminating work session to finalize the process.</p> <p>Step 1: Establish goals. The board and superintendent will establish agreed-upon goals.</p> <p>Step 2: Mid-year progress review will occur at the end of first semester.</p> <p>Step 3: Year-end, summative evaluation will include summary of progress toward accomplishing goals, strategic priorities, and achievement indicators. This will occur in July</p> <p>Step 4: The superintendent will provide student data summaries throughout the year as results become available.</p>		
Goals & Budget:			
Recommendation: For discussion on June 11. For Board approval on June 25, 2018.			
Person(s) Responsible for Implementation:	Board and superintendent		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

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<input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Strategic Education Committee		
Title:	Debrief on Program Review for Special Education		
Originator/Department:	Cynthia Ambrose, Learning Services		
Agenda Item Number:	V		
Background/Discussion:	<p>Dr. Bob Hatchette, at the request of the Superintendent and Deputy Superintendent of Learning Services, conducted a special education and Multi-Tiered Systems of Support program review that included surveys, classroom observations, and focus groups of parents, administrators, teachers, psychologists, speech therapists, occupational therapists, and physical therapists.</p> <p>Dr. Hatchette's recommendations are included in the slide deck for this meeting.</p>		
Goals & Budget:			
Recommendation: Item is received as information.			
Person(s) Responsible for Implementation:			
Superintendent's Approval:	<i>Jerrita Posthwait</i>		
Board Member(s) Approval:			
Attachment(s):	<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No

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<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Operations Committee		
Title:	2017-2022 Capital Building Program (Phase IV) Sales Tax Budget Reallocation		
Originator/Department:	Reginald McNeil, Executive Director of Capital Programs		
Agenda Item Number:	VI - 14		
Background/Discussion:	<p>The Charleston County School District is executing the 2017-2022 Capital Program (Phase IV). This Capital Program is funded by an approved referendum to extend a one (1) cent sales tax for a term of six years to finance education capital improvement projects.</p> <p>Matilda F. Dunston Elementary: The successful qualified bid exceeded the approved project budget by \$2,462,513. Staff recommends funding the original scope of the project with Phase IV projected excess revenues as delineated on the attached resolution. Board Agenda Item 9.5F from the February 22, 2016 meeting approved Dunston to be funded with proceeds from the sale of Charlestowne Academy. Upon the sale of Charlestowne Academy, proceeds will partially replace the revenues applied by this action. The proposed project budget for Dunston is \$29,630,000.</p>		
Goals & Budget:	Maintain the District's continued ability to support the desired level of quality and equity across the District, for everything from technology to facility conditions and furnishings and equipment		
Recommendation: Approve the reallocation of funds as shown on the attached Resolution			
Person(s) Responsible for Implementation:	Reginald McNeil, Executive Director of Capital Programs		
Superintendent's Approval:	Gerrita Postlewait, Superintendent		
Board Member(s) Approval:			
Attachment(s): 1 - Resolution Requesting Reallocation of Funding	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No

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Section:	Operations Committee		
Title:	Facility Use Rates for FY19		
Originator/Department:	Sean Hughes, Operational Planning / Jeffrey Borowy, Operations		
Agenda Item Number:	VI-B		
Background/Discussion:	<p>During FY16, staff significantly revised the Facility Use and Rental Guide to reflect new procedures, practices, and fees. Upon feedback from the Board of Trustees, staff included a tenants and users liability insurance policy (referred to as TULIP) for use in FY17. This year has seen the program cover costs and become cost neutral for non-CCSD events. Staff has also worked to strengthen relationships with District partners and local municipalities with regard to use of CCSD facilities.</p> <p>This program remains materially unchanged for FY19, seeing only dates and name references updated. It is hereby submitted for information to the Board of Trustees.</p>		
Goals & Budget:	Revenue / GOF		
Recommendation:			
Information only. Rates remain unchanged for FY19.			
Person(s) Responsible for Implementation:	Sean Hughes, Director of Operational Planning Jeff Borowy, Chief Operating Officer		
Superintendent's Approval:	<i>Serrita Porttewart</i>		
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No
1. 2018-2019 Facility Use Rental Guide			

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☐ Action Item
☒ Information Only

☒ Open Session
☐ Executive Session

Section:

Operations Committee

Title:

Transportation Summary Report

Originator/Department:

Jeff Scott / Transportation

Agenda Item Number:

VI-C

Background/Discussion:

April 2018 data from the Office of Student Transportation.

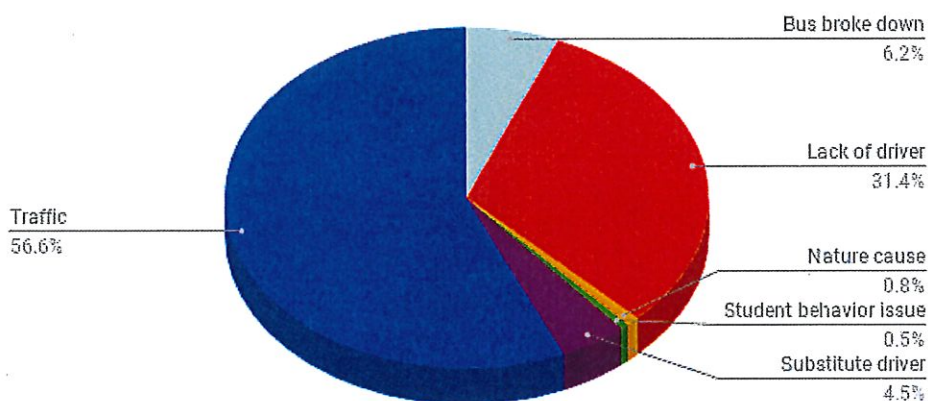
Durham's Driver Count- As of May 21, 2018 Durham has 385 local drivers for 366 routes.

Late Bus lost instructional time tracking- We were able to attribute 982 hours of lost instructional time due to buses being late in April 2018.

The top three schools affected were:

- R.B. Stall HS – 228 (There was no discernible pattern)
- Northwoods MS – 194 (There was no discernible pattern)
- SOA – 155 (The majority of these instances were related to a lack of drivers)

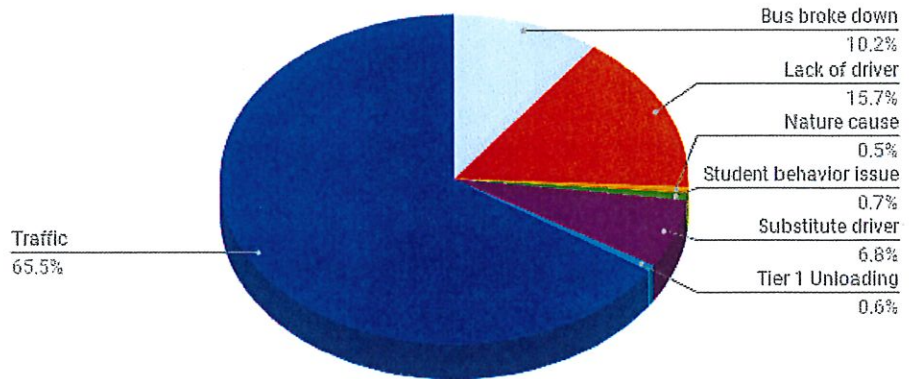
Percentage of Lost Instructional Time by Cause - April 2018



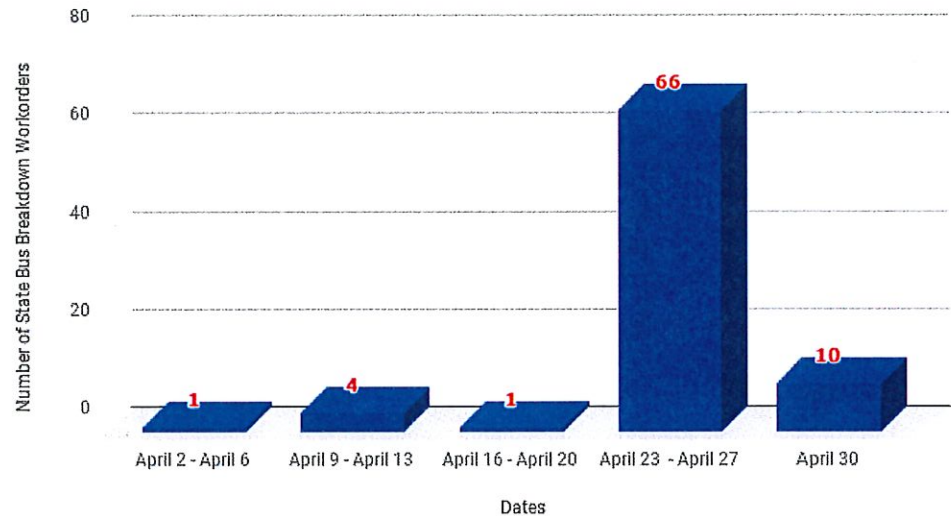
Year to date- we have been able to attribute 10,732 hours of lost instructional time due to late buses for the 2017-2018 school year. The three top schools that have been affected are:

- R. B. Stall - 2282
- SOA - 1466
- Northwoods - 909

Percentage of Lost Instructional Time By Cause YTD 2017-18



Number of State Bus Breakdowns



Note: The State transitioned to a new maintenance database. We haven't worked out how to get the cause of the breakdowns, but are working on it.

Goals & Budget:

Recommendation: Information Item: No action needed.

Person(s) Responsible for Implementation:

William "Jeff" Scott, Executive Director of Transportation
Jeff Borowy, Chief Operating Officer

Superintendent's Approval:

Gerrita Posthumus


Board Member(s) Approval:

Attachment(s):

☐ Yes

☒ No

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<input type="checkbox"/> Action Item <input checked="" type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Operations Committee		
Title:	Capital Projects Report – April 2018		
Originator/Department:	Joyce Costello/Capital Programs Accounting		
Agenda Item Number:	VI-D		
Background/Discussion:	Monthly Capital Projects Report		
Goals & Budget:	N/A		
Recommendation: N/A			
Person(s) Responsible for Implementation:	Joyce A. Costello, Capital Programs Officer Donald Kennedy, Chief Financial and Administrative Officer		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s): 1- Capital Projects Report – April 2018; 2-PFM-PhaseIII (2010-2016) Capital Program Overview, 3-PFM Phase IV (2017-2022) Capital Program Overview	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

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Section:	Policy and Personnel Committee		
Title:	Health Advisory Committee Vacancies Advertisement		
Originator/Department:	Robert Olson, Operational Planning		
Agenda Item Number:	VII-A		
Background/Discussion:	The Health Advisory Committee (HAC) is created by statute to review curriculum materials associated with reproductive health education, family life education and pregnancy prevention education. The HAC comprises 13 members including health professionals, clergy, parents, students, community members, and teachers. The HAC will have the following vacancies: 1 clergy, 2 community, 1 medical, 2 students, and 1 teacher for the 2018-2019 school year.		
Goals & Budget:			
Recommendation Approve the advertising of the attached draft notice in the Post and Courier and The Chronicle, as well as through CCSD social media (district web page, Weekly Update emails, Twitter and Facebook). In addition, all high school guidance directors will be provided a copy of the notice via the District's Director of K-12 Guidance and Counseling, specifically related to the vacant student position.			
Person(s) Responsible for Implementation:	Natalie Ham		
Superintendent's Approval:	<i>Deirdra Postlewait</i>		
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No

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Section:	Policy and Personnel Committee		
Title:	Policy IKA – Grading/Assessment Systems		
Originator/Department:	Fronde Stille, Director of School Counseling Services, and Cynthia Ambrose, Deputy Superintendent for Learning Services		
Agenda Item Number:	VII-B		
Background/Discussion:	Policy IKA has been revised to include additional information related to the latest recommendations from the SC Department of Education on the Uniform Grading Policy. Specifically, information pertaining to how Credit Recovery courses will show on report cards and how those courses effect GPA is explained.		
Goals & Budget:			
Recommendation Approve first reading of the proposed changes to Policy IKA.			
Person(s) Responsible for Implementation:	Fronde Stille and Cynthia Ambrose		
Superintendent's Approval:	<i>Herrita Postlewait</i>		
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No

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Section:	Policy and Personnel Committee		
Title:	Policy IKFC – Employability Credential		
Originator/Department:	Madeline Jacobs, Asst. Ex. Director, Dept of Exceptional Children, and Ms. Michele English-Watson, Associate, Dept of Student Support Services		
Agenda Item Number:	VII-C		
Background/Discussion:	<p>The South Carolina High School Credential course of study is a career-based educational program providing opportunities for students with disabilities to acquire employability skills, thereby increasing a student's ability to obtain work after high school. CCSD has offered a District credential to students in previous years; this credential was only applicable to students with disabilities in Charleston County. With the passing of this legislation, students will now receive a uniform, state-recognized employability credential upon completion of the course of study. The Department of Exceptional Children, in collaboration with the Departments of Career and Technology Education and Guidance, proposes approval of Policy IKFC as suggested by the S. C. School Board Association outlining the credential requirements for CCSD.</p>		
Goals & Budget:			
Recommendation Approve first reading of the creation of Policy IKFC.			
Person(s) Responsible for Implementation:	Madeline Jacobs and Michele English-Watson		
Superintendent's Approval:	<i>Kevin Postlewait</i>		
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No

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6/11/18
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Board of Trustees Meeting

☐ **Action Item**
☒ **Information Only**

☒ **Open Session**
☐ **Executive Session**

Section: Policy and Personnel Committee

Title: Charleston County Schools' Teacher Evaluation Plan –
Overview of 2018-2019 Expanded Adept Plan

Originator/Department: Terri Nichols - Office of Teacher Effectiveness

Agenda Item Number: VII-D

Background/Discussion: Each year every District submits to the SC Department of Education the plan they will implement to evaluate and promote teacher performance and effectiveness. Highlights of the 2018-2019 plan will be shared with the Board.

Goals & Budget:

Recommendation: Information Item Only


Person(s) Responsible for Implementation: Terri Nichols and Adrienne Lauder - Office of Teacher Effectiveness

Superintendent's Approval: *Twila Postlewait*


Board Member(s) Approval:

Attachment(s): ☒ Yes ☐ No

BOARD AGENDA ITEM

6/5/2018 Audit & Finance Committee		6/11/2018 Special Board of Trustees Meeting	
<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Audit & Finance Committee		
Title:	Head Start/Early Head Start 2018-2019 Cost-Of-Living Adjustment Application		
Originator/Department:	Ruth Taylor, Executive Director Early Learning		
Agenda Item Number:	VIII		
Background/Discussion:	<p>In accordance to the Head Start Performance Standards §1304.50(7)(d)(1)(i), all funding applications and amendments to applications for Early Head Start and Head Start, including administrative services, must be approved prior to the submission of such application to the Department of Health and Human Services.</p> <p>The Consolidated Appropriations Act, 2018, provides for a 2.6% cost of living adjustment (COLA), depending on funding decisions, to assist grantees with increasing staff salaries and fringe benefits and offsetting higher operating costs.</p>		
Goals & Budget:	<p>This COLA will assist in recruiting/retaining personnel to provide comprehensive evidence-based academic, social emotional and holistic supports to preschool-aged children and their families that will enable them to be prepared to master essential academics and skills upon entering school (school readiness).</p> <p>Budget: \$247,329</p>		
Recommendation: The Audit & Finance Committee recommends that the Board of Trustees approve the Head Start/Early Head Start Budget Cost of Living Adjustment Application for the grant period June 1, 2018 to May 31, 2019.			
Person(s) Responsible for Implementation:	Ruth Taylor		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No

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Section:	Strategic Education Committee		
Title:	Principal Board Presentations		
Originator/Department:	Learning Services		
Agenda Item Number:	X		
Background/Discussion:	<p>Background: Learning Services is developing and implementing continuous improvement processes and structures to support students in the attainment of college, career, and citizenship readiness. Plan, Do, Study, Act (PDSA) is a component of these processes. At the request of the CCSD Board, principals will present an overview of their data and the strategies being implemented to positively impact student learning.</p>		
Goals & Budget:	<p>Goal. To provide principals an opportunity to showcase their PDSA processes by detailing their data analysis work, SMART goals, instructional strategies, and progress monitoring actions.</p>		
Recommendation: Information Only			
Person(s) Responsible for Implementation:	John Cobb, Burns Elementary School Jake Perlmutter, Zucker Middle School Vanessa Denney, Early College High School		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No